

**KERN COUNTY PLANNING AND
NATURAL RESOURCES DEPARTMENT**

**INSTRUCTIONS TO APPLICANT FILING
MINISTERIAL OIL AND GAS CONFORMITY REVIEW**

TIER 1

I. APPLICATION INSTRUCTIONS FOR TIER 1 AREAS

Please complete the application in its entirety. **Please type all application information legibly.**

1. **Site Plan.** All applications must include a site plan drawn to scale, sufficient in size to show all necessary details, no larger than 11x17, with multiple sheets (if necessary), which includes the following information:
 - (a) Project boundary lines and dimensions, including lease lines and property lines and site size in square feet and acres.
 - (b) Location and coordinates of all proposed well holes and related accessory equipment. Location of all roadways, pipelines, tanks, treatment or other structures and facilities to be installed. Distance from proposed well holes to section/midsection lines, located within ½ mile.
 - (c) Location of all existing dwellings and structures, located within four thousand (4,000) feet, of the proposed well holes. Identification of the use of each structure, and distances between well holes and existing buildings shall be noted. The location of the nearest sensitive receptor shall be shown in both feet and with coordinates. Location of existing property lines and distance from well site to property line.
 - (d) Location of all new flare gas production lines, lines for production, electrical lines, and location of tank farms to be used.
 - (e) North arrow, date the site plan was prepared, and scale.
 - (f) Location of all accessory/ancillary facilities (including trucking parking, onsite storage, etc.) to be installed with the proposed wells.
 - (g) California Geologic Energy Management Division permit application number, if available.
 - (h) Identify the proposed source of water (domestic or production), if applicable.
 - (i) Show location of all proposed underground pipelines.
 - (j) Location of any existing Oil and Gas Conformity Review boundaries within and/or contiguous to the proposed boundary, including total site acreage and identification of Tier Area.

2. Submit written documentation to allow the County to determine that all conditions required in Section 19.98.060 will be complied with, including all applicable mitigation measures as listed in the approved Mitigation Monitoring and Reporting Program for the Revisions to the Zoning Ordinance (A) – 2020.
3. Submit evidence that notice was provided to Land/Surface Owners as required by Section 19.98.080 G.

II. ADDITIONAL APPLICATION INSTRUCTIONS

1. **Filing Fees.** A Review fee is required as follows: Conformity Review - \$1,160.00 for Large Producer and \$800.00 for Small Producer; Minor Rework - \$650.00 for Large Producer and \$550.00 for Small Producer. Any additional mitigation fees will be calculated during processing of this permit and will be required to be paid upon issuance.
2. **Processing Time.** Processing time is variable for each request and is dependent on the requirement for land/surface owner signature per Section 19.98.085 of the Zoning Ordinance. Processing time is generally 7 business days, beginning with the next full business day for applications submitted after 12:00 pm. For processing of applications not containing the required land/surface owner signature, applications will be processed on the 30th day from submittal.
3. **Questions and Assistance.** Department Staff is available to answer questions or provide assistance in the preparation of an Oil and Gas Conformity Review.

APPLICATION FOR OIL AND GAS CONFORMITY REVIEW

TIER 1

KERN COUNTY PLANNING AND NATURAL RESOURCES DEPARTMENT

2700 "M" Street, Suite 100

Bakersfield, CA 93301

(661) 862-8600

SECTION A – APPLICANT*

1. Name of Applicant: _____
Mailing Address _____
City _____ State _____ Zip Code _____
Telephone: _____ Fax: _____ Cell: _____
Email: _____
2. Name of Individual Representative:

Mailing Address: _____
Telephone: _____ Fax: _____ Cell: _____
Email: _____

* - All portions of this Section Must be completed

SECTION B - PROPERTY SURFACE OWNER(S)*

1. Name of Current Record Property Owner(s):

Mailing Address _____
City _____ State _____ Zip Code _____
Telephone: _____ Fax: _____ Cell: _____
Email: _____

* - All portions of this Section Must be completed

SECTION C - PROPERTY MINERAL OWNER(S) OR MINERAL LESSEE*

1. Name of Current Mineral Owner(s) or Mineral Lessee:

Mailing Address _____
City _____ State _____ Zip Code _____

Telephone: _____ Fax: _____ Cell: _____
Email: _____

* - All portions of this Section Must be completed

SECTION D - OIL & GAS OPERATOR(S)

(If Different from Mineral Owner/Lessee)

1. Name of Current Operator(s):

Mailing Address _____

City _____ State _____ Zip Code _____

Telephone: _____ Fax: _____ Cell: _____

Email: _____

SECTION E – DESCRIPTION

1. Existing Site Zoning: _____

2. Exact Description of Proposed Review: _____

Site Access: _____

CalGEM Well ID# and API# (if available): _____

County Well ID/Permit# (if available): _____

Measured Well Depth: _____

SECTION F - SITE LOCATION

1. Street Address of Site (if available): _____

2. Description of Existing Facilities (including accessory equipment, structures, and/or facilities): _____

3. Complete and Accurate Site Description (Section, Township, Range, attach additional pages as needed): _____

4. Assessor's Parcel Number(s): _____

5. Square Footage or Acreage of Site: _____

6. Present Land Use of Site: _____

SECTION G - APPLICANT CERTIFICATION

I hereby certify to the County of Kern that I, _____, am the applicant for this request and that I have read and understand the instructions to applicant. I understand that this is a request to initiate a request for oil and gas procedures only and does not constitute a commitment or opinion of the final resolution of this request. Fees submitted are application filing fees and are nonrefundable. All required attachments are appended to this application, and the attachments and information provided on this application are true and correct.

Signature of Applicant

Date

SECTION H - INDEMNIFICATION AGREEMENT

In consideration by the County of Kern of a permit for an Oil and Gas Conformity Review located at

(address or general location)

I/We (identified below) agree to indemnify, defend, and hold harmless the County of Kern and its officers, agents, employees, departments, commissioners and boards ("County" herein) against any and all liability, claims, actions, causes of action or demands whatsoever against them, or any of them, before administrative or judicial tribunals of any kind whatsoever, in any way arising from, the Applicant's representations contained within this application, including without limitation any CEQA determination or any related development approvals or conditions, whether imposed by County or not, except for County's sole active negligence or willful misconduct.

This indemnification agreement does not prevent the Applicant or property owner from challenging any decision by County related to this project and the obligations of this condition apply regardless of whether any other permits or entitlements are issued.

County will promptly notify Applicant and property owner (if different than Applicant) of any such claim, action, or proceeding, falling under this condition within thirty days of actually receiving such claim. County, in its sole discretion, shall be allowed to choose the attorney or outside law firm to defend County at the sole cost and expense of the Applicant and/or property owner, jointly and severally, and County is not obligated to use any law firm or attorney chosen by another entity or party.

Applicant/Contact:

(If the applicant is not an individual, the corporation name goes under "Print Name", authorized signature below it, and complete below.)

Print Name

Signature

By:

Print Name

Title:

Date

IMPORTANT NOTE:

Original signatures of the applicant are required on this form for this application to be considered complete for processing.

OFFICE USE ONLY

Permit No. _____

Zone Map No. _____

Work Order No. _____

FILING FEES

DESIGNATIONS

A. Oil & Gas Permit \$ _____

Tier Area _____

B. Rural Crimes \$ _____

S.D. No. _____

C. Fire Protection \$ _____

G.P. Designation _____

S.P. Designation _____

S.P. Title _____

Floodplain _____

TOTAL \$ _____

Airport P.A. _____

Receipt No. _____

ACCEPTANCE

By: _____

Date: _____
