

Tract Number: _____
Applicant: _____
Agent: _____

Date: _____

**KERN COUNTY PLANNING AND
NATURAL RESOURCES DEPARTMENT
INITIAL SUBMITTAL CHECK SHEET FOR
TRACT MAP**

All the following items have been included in the attached Tract Map submittal:

(NOTE: All items listed must be provided for the project to be accepted for preliminary review)

- Completed Land Division Application (dated 10/2019):
 - Application has been signed by the agent (original signature)
 - Application has been signed by all owners listed in the title report (original signature(s))
 - All requested information has been provided
 - Application includes Planning Department issued Tract Map number. **Please contact the Kern County Planning and Natural Resources Department/Word Processing Unit to obtain a number prior to submittal.**
- Three (3) full-size copies (24-inch by 36-inch) of the proposed map prepared by a licensed land surveyor or qualified registered civil engineer
- Completed applications for any necessary Limited Design or Development Variations. **Fees for the variation will be calculated as part of the processing fees requested by Staff.**
- Written verification that Preliminary drainage approval request submitted to Public Works/Floodplain Management (preliminary drainage approval required prior to acceptance as complete)
- Signed and completed Hazardous Waste Verification Statement (original signature)
- One (1) copy of a preliminary title report no more than 90 days old
- Preliminary Review Fee in the amount of \$785.00. Check has been made payable to the “County of Kern”

The following items have also been included to complete the project submittal:

- Associated zoning applications (General Plan Amendment, zone change, zone variance, etc.), if applicable. **Please submit applicable preliminary review fee with the application.**
- Mineral Rights signature waiver request with supporting documentation, if applicable
- Other: _____
