



Kern County Street Address Application

Pursuant to Section 12.36.100 of the Kern County Ordinance Code, house numbers shall be assigned by the Kern County Planning & Natural Resources Department upon written request of a County official or the person owning, controlling, occupying or using any house, mobile home, store or other habitable building situated on any officially named public way, easement or place.

**We cannot assign addresses to vacant or proposed lots.
Addresses will ONLY be assigned to legal existing habitable structures or to structures of the type noted above for which a building permit has been issued or actively is in progress.
ITEMS 1-9 ARE REQUIRED FOR SUBMITTAL. INCOMPLETE APPLICATIONS WILL BE RETURNED.**

Applicant: _____ **Address Type:** Primary Additional Correction Verification

Applicant Mailing Address: _____

City: _____ **Email:** _____

State: _____ **Zip Code:** _____ **Phone:** _____

1. Street Name: _____ **2. Side of Street:** North South East West

3. Nearest Cross Street: _____ **4. Closest City:** _____

5. Assessor Parcel/Tax ID No. ("Kern County ATN" on current tax bill): _____

6. Legal Description of Property (Parcel/Parcel Map; Lot/Tract; Section-Township/Range): _____

7. Building Permit No. (Required): _____ **(and/or) PLC No. :** _____

8. Current Street Address(s) on Parcel, If Any: _____

9. Plot Plan: Provide a sketch on the back of this application showing the structure for which this application is being submitted, together with the location of the driveway(s), other structures which have existing addresses and the approximate distances (in feet) from the structure to all property lines and roads. If your property abuts more than one road, or has more than one access point, please indicate which direction the "front" of the structure will be facing. Please see the example on the back of this form.

CURRENT FEES ARE AVAILABLE ON THE KERN COUNTY PLANNING AND NATURAL RESOURCES DEPARTMENT WEBSITE:
<https://kernplanning.com/planning-fees/>
FOR ALL ELECTRONIC/ONLINE SUBMITTALS, VISIT THE FOLLOWING SITE TO SET UP A USER ACCOUNT AND SUBMIT AN APPLICATION:
<https://kernplanning.com/accela-online-permitting-system/>

RETURN COMPLETED APPLICATIONS WITH A CHECK OR MONEY ORDER PER EACH ADDRESS REQUESTED TO:

KERN COUNTY PLANNING & NATURAL RESOURCES DEPARTMENT
ATTN: GIS MAPPING/GRAPHICS • 2700 "M" STREET, SUITE 100 • BAKERSFIELD, CA 93301-2323

FOR QUESTIONS AND ADDITIONAL INFORMATION:
PHONE: (661) 862-8600 • EMAIL: PLANNINGGIS@KERNCOUNTY.COM

DO NOT WRITE BELOW THIS SECTION

YOUR APPROVED STREET ADDRESS IS SHOWN IN THE BOX BELOW

STREET: _____ **NUMBER:** _____

- Your new numbers should be made of a durable material, at least 3 inches in height and placed on the structure, facing the street. If the numbers are not visible from the street, an additional set shall be placed at the entrance/access to your property on a signpost, fence, mailbox, etc. so as to be clearly seen from the street (Section 12.36.070 of the Kern County Ordinance Code).
- It is the Applicant's responsibility to contact and notify the Phone Company, Postal Service, and Utility Companies of this site address.
- The Applicant is to contact the Post Office for your mailing city and zip code.
- The Applicant will need to verify the billing address with the Kern County Assessor Office.

ZM: _____ **SYSTEM:** _____ **BLDG PERMIT #:** _____

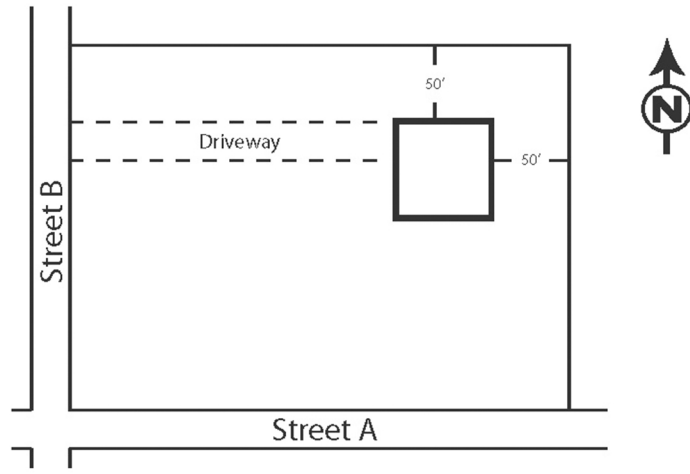
COORDINATE LINE: _____ **DISTANCE FROM COORD:** _____

COORDINATES/LAT., LONG. (Ex: 35.000000, -119.000000) (Center of Structure/Unit) : _____

NOTES: _____

FEE PAID: _____ **CK #:** _____ **RCPT #:** _____

DATE: _____ **ASSIGNED BY:** _____



SAMPLE PLOT PLAN