

Applicant: _____

Date: _____

Agent: _____

**KERN COUNTY PLANNING AND NATURAL RESOURCES DEPARTMENT
INITIAL SUBMITTAL CHECK SHEET FOR
CERTIFICATE OF COMPLIANCE**

All the following items have been included in the attached Certificate of Compliance submittal:
(NOTE: All items listed must be provided for the project to be accepted for review and processing)

- Completed Land Division Application
 - Application has been signed by the agent (if applicable) (original signature)
 - Application has been signed by all owners listed in the title report (original signature(s))
 - All requested information has been provided.

- Copy of the following documentation:
 - A written request identifying the specifics of the request
 - Current grant deed for the property in question.
 - Grant deed or other recorded document that created the parcel(s)
 - Title history for the property in question (obtained from a title company)
 - Processing deposit in the amount of **\$250.00 for a Certificate of Compliance and \$430.00 for a Conditional Certificate of Compliance**. Checks must be made payable to “County of Kern.”

The following items have also been included to complete the project submittal:

- Grant deed for fee interest (example: State highway, aqueduct, etc), if applicable
- Legal descriptions for all proposed parcels, prepared by licensed land surveyor or qualified registered civil engineer, if required
- Other: _____
